

Minutes - SACSCOC Reaffirmation Steering Committee Meeting
Randolph Hall, President's Board Room
January 15, 2015, 10:00 am

Attendees:

Zipora Ancrum; John Bello-Ogunu; Divya Bhati; Joshua Bloodworth; Cara Dombroski; Lynne Ford; Jimmie Foster; Mercedes Fabers; Consuela Francis; Claire Fund; Elizabeth Kassebaum; Joe Kelly; Sam Jones; Brian McGee; Ashleigh Parr; Ed Pope; Jim Posey; Karin Roof

1. Working groups updates

- Group 1: Elizabeth Kassebaum
 - All drafts have been completed; BOT readers have received a flash drive to begin review on the standards assigned to group 1 and internal readers drafts are ready to be sent.
- Group 2: Divya Bhati
 - Narratives are not complete; working on completing drafts and gathering evidence. Should have drafts ready for readers review by January 25th.
- Group 3: Marcia White
 - Absent
- Group 4: Brian McGee
 - Making adjustments to draft; should have it ready for reader review by January 25th.
- Group 5: Consuela Francis
 - Narrative of all standards complete and 90% of evidence has been gathered. Drafts are ready to be reviewed by reader.
- Group 6: Lynne Ford
 - Narrative has been posted into network drive; evidence is being gathered. Drafts can be sent to the reader to review.
- Group 7: Brian McGee
 - Finishing up narratives and should be ready for reader to review by January 25th.
- Group 8: Claire Fund
 - Drafts ready for the reader to review.
- Group 9: Ed Pope
 - Drafts ready for review by readers, waiting on CVs from a couple of people.
- Group 10: Chris Tobin
 - Drafts are finished and have been sent to reader.
- Group 11: Alicia Caudill
 - Alicia was absent but emailed that her narratives was ready to be reviewed by the readers.
- Group 12: Sam Jones
 - Out of the 7 standards assigned, 6 are completed (waiting on 3.2.14). All should be ready to send to the reader for review by next week.
- Group 13: Paul Patrick
 - Absent
- Group 14: Amy McCandless

- Narratives are 90% ready; matching evidence and will be ready for reader to review next week. A draft of the revised cross registration policy is waiting to be approved.
- Group 15: Jimmie Foster
 - Narratives have been completed and the reader has reviewed; ready to give feedback.
- Group 16: Angela Mulholland
 - Absent; representative, Mercedes, said that narratives are done and ready for review by reader.

2. Responsibility of Readers

- OIEP will notify readers on January 15th to start reviewing, anyone with a BOT reader will receive a flash drive with all the information to read along with instructions and a feedback form to complete.
- Readers should review drafts in the network drive <\\pitt\data2\SACSCOC>.
- Readers should use resources placed in the reader folder on the network drive.
- The deadline for readers' feedback is February 5th.

Meeting adjourned at 11:00 am